



# Centers for Disease Control and Prevention

Employers: Use the table below to implement the most appropriate controls for your workplace

**TABLE: Example Controls to Prevent the Spread of COVID-19 in Work Environments per the CDC**

Engineering	Administrative	Personal Protective Equipment (PPE)
<b>Facilities and Equipment</b> <ul style="list-style-type: none"><li>• Assess job hazards for feasibility of engineering controls</li><li>• Ensure ventilation and water systems operate properly</li><li>• Alter workspaces to maintain social distancing. Examples include:<ul style="list-style-type: none"><li>◦ Configure partitions as a barrier shield</li><li>◦ Move electronic payment reader away from cashier</li><li>◦ Use verbal announcements, signage, and visual cues to promote social distancing</li></ul></li></ul>	<b>Management and Communications</b> <ul style="list-style-type: none"><li>• Monitor state and local public health communications about COVID-19</li><li>• Encourage sick workers to report symptoms, stay home, and follow CDC guidance</li><li>• Develop strategies to:<ul style="list-style-type: none"><li>◦ manage worker concerns</li><li>◦ communicate with workers</li></ul></li><li>• Remind workers of available support services</li><li>• Communicate to partners, suppliers, other contractors on policies and practices</li><li>• Encourage social distancing and the use of cloth face coverings (if appropriate) in the workplace</li><li>• Use technology to promote social distancing (e.g., telework and virtual meetings)</li><li>• Cancel group events</li><li>• Close/limit use of shared spaces</li></ul>	<b>PPE</b> <ul style="list-style-type: none"><li>• Conduct workplace hazard assessment</li></ul> Determine what PPE is needed for their workers' specific job duties based on hazards and other controls present <ul style="list-style-type: none"><li>• Select and provide appropriate PPE to the</li></ul>



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<ul style="list-style-type: none"><li>○ Remove/rearrange furniture</li><li>○ Provide remote shopping alternatives (e.g., delivery, pick-up)</li></ul>	<ul style="list-style-type: none"><li>• Ask customers who are ill to stay home</li><li>• Consider policies that encourage flexible sick leave and alternative work schedules.</li><li>• Schedule stocking during off-peak hours</li></ul> <p><b>Cleaning and Disinfection</b></p> <ul style="list-style-type: none"><li>• Clean and disinfect frequently touched surfaces, (e.g., counters, shelving, displays)</li><li>• Provide employees with disposable disinfectant wipes, cleaner, or sprays that are effective against the virus that causes COVID-19</li></ul> <p><b>Training</b></p> <p>Provide employees with training on:</p> <ul style="list-style-type: none"><li>• Policies to reduce the spread of COVID-19</li><li>• General hygiene</li><li>• Symptoms, what to do if sick</li><li>• Cleaning and disinfection</li><li>• Cloth face covers</li><li>• Social distancing</li><li>• Use of PPE</li><li>• Safe work practices</li><li>• Stress management</li></ul>	workers at no cost.
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