



24 HOUR
EMERGENCY
RESPONSE



HURRICANE PREPAREDNESS CHECKLIST

STEP 1: PREPARE YOUR PROPERTY EARLY

- Ensure the roof of your building is regularly evaluated
- Remove nearby trees or branches that could potentially be an issue
- Anchor large furniture to wall studs
- Save all contacts and documents in an alternate, accessible, off-site location or network
- Keep drainage systems clear and reduce landscape hazards, such as rocks and sculptures

STEP 2: PURCHASE & STORE AHEAD OF TIME

- Sandbags and water barriers
- Furniture and appliance risers
- Tools and plywood to cover windows and doors
- Generator and supply of gasoline
- Flashlights, radio, whistles, batteries, waterproof containers

STEP 3: PROVIDE FOR YOUR HEALTH

- Keep a three-day supply of shelf-stable food and water (1 gallon, per person, per day)
- Update your first aid kit and have a defibrillator available in your designated safe zone
- Offer a safe sleeping space with blankets, pillows and spare clothes
- Store hygiene items, hand sanitizer, paper products, and containers for water and washing
- Stay dry with mops, towels, cleaning supplies and garbage cans

STEP 4: PREPARING FOR IMPACT

- Turn off utilities and use risers to lift heaters and tanks to higher location
- Disconnect, elevate and secure electrical equipment away from windows
- Seal important documents in waterproof containers
- Print and laminate all critical documents, insurance information, plans, contacts and lists
- Secure cash, purchase ice for coolers, and charge cell phones

Restoring Your Property and Your Life
For a Brighter Tomorrow™

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