

Date \_\_\_\_\_

Dear Guest:

Please be advised that a **Hurricane Warning and a Mandatory Evacuation Order** is in effect for \_\_\_\_\_ and/or \_\_\_\_\_ County/city, which includes the hotel. A hurricane warning means that a hurricane is possible for the area within a 24-hour time-frame.

At this time (note date and time) the hotel has decided to remain open for business with limited services over the course of the storm. Please be aware that a MANDATORY evacuation order is in place for this area. This storm will bring along strong wind conditions and extensive rainfall. It may result in power outages throughout the area. The hotel will determine what services we are able to continue to provide throughout the storm. We will continue hotel services for as long as possible. Your choice to remain at the hotel is voluntary.

The hotel **does/ does not** have an emergency generator. For your safety, we ask that you refrain from opening any windows in your guestroom and keeping window drapes shut, or going outside the building during the storm.

The hotel cannot guarantee you or your family's safety throughout the hurricane. Therefore, by choosing to stay on hotel property, you and your family/dependents agree to assume all risks associated with remaining in a mandatory evacuation zone and agree to indemnify, waive, release, and forever discharge the hotel, its owners, operators, agents, and employees from all claims for damages, death, personal injury or property damage and litigation costs/attorney's fees, arising from or contributed to, in whole or in part, by any act, omission, fault or mistake of the hotel resulting from remaining in a mandatory evacuation zone.

We will do our best to keep you posted on any changes or additional information regarding Hurricane \_\_\_\_\_. Local TV channels will broadcast regular updates. The National Hurricane Center (<http://www.nhc.noaa.gov/>) is also providing advisories.

If you should have further questions or need special assistance, please feel free to contact the Manager on Duty at the front desk.

**Please sign this acknowledging the fact that you are aware that we are ordered to evacuate and are choosing to stay at the hotel.**

Date: \_\_\_\_\_ Guest Signature \_\_\_\_\_ Room # \_\_\_\_\_

Sincerely,

General Manager