



Hand Sanitizer Use and Refilling Guidance from Avendra

April 2020



Overview

CDC & FDA Hand Cleaning Guidance for COVID-19 and similar viruses:

Cleaning hands is critical to controlling disease spread

- Hand washing is the best option (regularly for 20 seconds, with soap and water)
- Hand sanitizer is an alternative if washing not possible (alcohol-based products only; full coverage, thoroughly rub-in)

There are two types of sanitizer on the market:

- Alcohol-based, at 60% to 95% concentration (FDA & CDC suggest this type)
- Non-Alcohol

We recommend you select only the alcohol-based products above 60% for effectiveness against COVID-19.

Why? Alcohol spreads better and attacks the protein layer surrounding viruses.

Hand Sanitizer Selection and Use Considerations

- Be careful and check ingredients before purchasing hand sanitizer. There are many hand sanitizer products that don't meet the effective ingredient standard!
- Hand sanitizer is flammable. Be very mindful of where you place and store product, and have a plan in place for spillage
- Follow all instructions regarding storage provided by the supplier and keep Safety Data Sheet on file
- If you are refilling dispensers, utilize the [Avendra Hand Sanitizer Bottle Refill Procedure document](#)
- As an Avendra customer, you are protected from price gouging when purchasing contracted hand sanitizer products. If you choose to buy non-contracted product, be aware this could occur.

Refilling Dispensers from Bulk Containers

- Due to a bottle shortage, this is an accepted methodology to mitigate risks associated with refilling Hand Sanitizer. This procedure applies to Hand Sanitizer only, and only the identical contents may be refilled into the bottle. This is to ensure that the label declarations remain consistent.
- Refilled bottles are meant for circulation for up to 90 days. Any bottles showing any physical damage to the bottle, pump or label during the first 90 days should be discarded. Please attach a sticker with the date of first refill somewhere on the bottle.
- The refilling/sanitizing of the bottles should never occur while inside the guestroom or in the hallway. This must be completed in a designated refilling station in the back of the house. There must be a cleanable stainless steel (or similar) surface table where the bottles are properly sanitized, refilled and re-sanitized using the proper steps as noted in Avendra's Hand Sanitizer Bottle Refill Procedure document. This document can be printed and displayed in your sanitation station.

[Download Avendra's Hand Sanitizer Bottle Refill Procedure](#)

Additional Resources

For more specific information, search COVID-19 and focus on FDA and CDC websites examples below:

- <https://www.cdc.gov/coronavirus/2019-ncov/faq.html#How-to-Protect-Yourself>
- <https://www.fda.gov/drugs/information-drug-class/qa-consumers-hand-sanitizers-and-covid-19>

Alcohol Based Hand sanitizer is extremely flammable. Avendra recommends adherence to the National Fire Protection Association (NFPA) Life Safety Code 101. Dispenser capacity must be limited to 1.2 or 2.0 liters depending on the dispenser location, and no more than 10 gallons may be stored within a single smoke compartment. Consult your local fire authority for specific regulations.